

RULES AND REGULATIONS

ATTENTION ALL VENDORS: DO NOT PARK EXTRA VEHICLES IN THE SALES AREA. VENDORS ARE NOT TO PARK IN SALES AREA UNLESS IT IS ON A SPACE YOU HAVE RENTED. PLEASE PARK IN PARKING AREAS ONLY. WE ARE NOT RESPONSIBLE FOR ACCIDENTS OR THEFT. MAKE SURE EVERYTHING YOU ARE SELLING IS LEGAL FOR EXAMPLE: NO HAND GUNS, NO ALCOHOL, NO SPRING LOADED KNIVES AND NO BRASS KNUCKLE PAPER WEIGHTS. DO NOT SET ANYTHING ON A SPACE YOU HAVE NOT RENTED. WE DO NOT ALLOW FOOD VENDORS TO HAVE BBQ SMOKERS.

1. Move-In and Set-Up Times

Vendors are allowed to move into their assigned spaces beginning the Monday before the show, but **are not** allowed to setup tables, awnings, or do anything that will block the aisles or adjoining spaces until noon Wednesday. If your aisle is complete we will give you specific permission to begin early setup. Note: There will be no additional space charge for early arrival. However, the daily charge for electricity will begin as soon as you begin usage.

2. Vendor Placement

Vendors will be placed in the field under the following parameters:

- a. Vendors requiring electricity will be placed as close to power poles as possible.
- b. We will schedule your space based on the arrival times you place on your reservation form. If you cannot arrive at the scheduled time, and especially if you arrive after 8am on Wednesday, we will still honor your reservation as best we can. We will still have your tables if you have reserved and paid for them, but may not be able to get you near electricity.
- c. Vendors arriving early will be placed to the center of the field so that we may place late arriving vendors to the edges without disrupting vendors who have set-up on Wednesday.
- d. We will try to keep vendors who have been with us for a long time on or near their old spots, but some adjustment may be required to meet the obligations set above.

Note: Your space assignment only pertains to the exact space for your booth. There are no rules or traditions that allows vendors to make a claim on adjacent parking places, aisles between booth and etc.

3. Prepayments and Reservations Absolutely Necessary

All Vendors wishing to reserve their "old" space must prepay for space, tables and electric and send in with your reservation form 45 days prior to the show. We will send you back a paid receipt. You must present your paid receipt upon arrival and we will then be able to verify payment received against our records.

4. Early Sunday Departures

We hope that all vendors will stay at the market until 4pm on Sundays. However, while we do not require it, vendors should recognize that it might be difficult to leave early if you are in the middle of the field. We will take into consideration vendors who leave early when assigning space. As we promote the market to be active until 4pm, please tell us on the reservation form so we can take this into account when placing your booth. At the same time, we want to make it clear to all vendors, especially those staying over until Monday, that every effort should be made to clear the aisles as quickly as possible after 4pm on Sunday.

5. Use of Market Personnel

The staff is not available for general use by the vendors. In specific cases we may allow the staff to assist vendors however, we ask that you send a note telling what you will need when you send in your reservation form. Vendors will be expected to pay for said services.

6. Table Rental and Usage

Tables are pre placed on the vendor's space to match each reservation form. Do not pick up a table that is setting in the middle of the field unattended because it is placed there waiting for the arrival of a vendor that has paid for said tables. This is the reason of the importance for the prepayment of tables you need for the show. Please do not help yourself to tables or extra tables that may be in the storage area that you feel you may need without consulting a staff member. If you do not reserve tables do not expect one to be available when you arrive as we have a limited number of tables to rent out. Taking tables from other vendor's booths or from our holding area will be grounds for asking you to vacate the premises and you may be barred from future shows.

7. Electric Usage

If you have not prepaid for electric and after you arrive you decide you would like to have it, please pay a staff member before you plug in. If you are caught being plugged in before payment is made the same rules apply for electric usage as stated in the table rules above about being asked to vacate the premises.